

Address for communication	Mobile No: Landline No Email id:
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Year and Month in which Malpractice reported, If any :

If so, Period of Rustication :

Papers for which appearing :

Subject Code	Title of the Subject	Semester Details

Arrears, if any

Subject Code	Subject Details	Year / Details of Semester

Certified that Thiru/Tmt/Selvi _____ is a student of _____
 Course in this Institution / College and he / she has paid all fees due to be paid all fees due to be paid to the Institution /
 College and has no arrears due.

Signature of the Student **Signature of the HOD with Seal**

Signature of the Principal with Seal

Instructions to the candidates

1. A student should carefully fill in the Course cum Examination Registration Form and see that all particulars required to be furnished by him / her, are furnished without fail. Incorrect and incomplete application will not be accepted.
2. A student appearing for the examination for the first time for any / specific paper(s) due to shortage of attendance shall pay the fees prescribed for all the papers of the concerned Semester.
3. Fees once paid will not be refunded under any circumstances or adjusted for the subsequent examinations.
4. The Examination fees shall be payable by means of Demand Draft drawn in favour of the **“The Registrar, Tamil Nadu Music and Fine Arts University, Chennai” payable at Chennai.**
5. Examination Fees for all courses includes the cost of Course Registration cum Examination Form, Statement of Marks, Consolidated Mark Statement (for Final Semester), Provisional Certificate (for Final Semester), Degree Certificate (for Final Semester), and shall be payable in a single Demand Draft.
6. The application should be sent through the Head of the Department and Principal of the College concerned.
7. A student has to secure 75% of attendance to be eligible to appear for the Examinations. Condonation may be granted for shortage of attendance up to 65%, A request for the Condonation duly endorsed by the Head of the Department concerned, along with the supported documents and on payment of the fee prescribed for the same should be paid. Exemption will not be granted under any circumstances for any student whose attendance falls below 65%. He/ She will have to register again for the course and put it in the required attendance for appearing for that paper.
8. **Important:** Students who have arrear papers shall compulsorily register and pay the prescribed examination fee in the subsequent semesters irrespective of their willingness to appear for or otherwise.

EXAMINATION FEE DETAILS

Examination Fee	Theory Rs.	Practical Rs.	Project & Viva Voce Rs.
M.A. Music - all Branches	100/-	150/-	200/-
B.A. Music - all Branches	50/-	100/-	-
M.F.A.(Ceramic Design, Painting, Sculpture, Textile Design, Visual Communication)	175/-	200/-	400/-
B.F.A. (Ceramic Design, Painting, Print-Making, Sculpture, Textile Design, Visual Communication)	80/-	100/-	200/-
B.F.A. (Traditional Drawing and Painting, Traditional Sculpture)	80/-	100/-	200/-
B.V.A.(Cinematography, Digital Intermediate, Audiography, Direction and Screen Play Writing, Film Editing, Animation and Visual Effects)	80/-	100/-	200/-
B.Tech. Traditional Architecture and Sculpture	80/-	100/-	200/-
P.G.Diploma	125/-	250/-	250/-
Diploma	125/-	175/-	175/-
Certificate	75/-	200/-	200/-

Cost of Course cum Examination Registration Form (to be paid along with examination fee)	50/-
Fee for Statement of Marks	25/-
Penal Fee for Late submission of Course cum Examination Registration Form	100/-
Consolidated Statement of Marks: Rs. 200/- per appearance maximum of Rs. 1000/-	1000/-
Rank Certificate only for U.G. / P.G. Courses	100/-
Any duplicate certificate	500/-
Provisional Certificate (to be paid along with the final semester exam fees)	100/-
Convocation fee (to be paid along with Final Semester Examination Fee)	250/-